

# **Pacific Dance Centre Studio Policy & Uniform Requirements 2018/19**

*We appreciate your cooperation with our policies. Please read this document thoroughly and contact Pacific Dance Centre with any questions prior to registering.*

## **Fee payments**

The annual registration fee per family is \$30.00 (non-refundable) and is due on or before September 10, 2018. Payment of annual class fees may be made in one of three ways: a) in full, dated September 10, 2018 b) in 2 instalments, dated September 10, 2018 and January 1, 2019 or c) in 10 monthly payments, to be paid on the 1<sup>st</sup> of each month (Sept-June). A \$25.00 charge will be billed for each NSF cheque. There are no refunds for a missed lesson. A make-up class can be arranged with the teacher and must be done within two weeks of the missed class.

A trial class is permitted at \$20/class, payable by cheque or cash at the beginning of class. If a student then decides to register, the fee will be subtracted from the monthly owing. If a student registers partway through a month, a pro-rated fee amount will be applied.

## **Attendance**

Students are expected to attend their classes by arriving on time and on a regular basis. All absences must be reported to Mrs. Keenlyside in a timely fashion by calling 250-477-6114 or by emailing pacificdancecentre@gmail.com. From February 1<sup>st</sup> 2018 onward, students are expected to attend all classes and rehearsals leading up to the recital. Multiple unexplained absences will affect a student's placement and/or participation in any performances and/or exams.

## **Withdrawal**

Should a student wish to withdraw from the studio, we ask for one full month's notice. All fees owing beyond the month will be returned. For example, if a student wishes to withdraw on Dec 1<sup>st</sup>, 2018, written notice must be provided to Pacific Dance Centre by Nov 1, 2018 in order to have December's tuition cheque returned. In the case of failing to provide one month's notice to withdraw, Pacific Dance Centre reserves the right to charge for the following month's tuition.

## **RAD Examinations**

Royal Academy of Dance (R.A.D.) examinations are scheduled only when the teacher determines that there are students who have progressed to a stage where they would benefit from the exam experience. Selection is based on the desire and readiness of each student. Candidates must be taking the appropriate number of classes per week to be considered (i.e.: the maximum number of classes offered for a particular level). In-house (non-RAD) exams are held at the discretion of the teacher.

## **Festival**

The teacher may select students for participation in dance festivals. Participation in a festival is not an automatic part of enrollment at PDC. Students enrolled at Pacific Dance Centre may only enter the ballet section of a festival by Mrs. Eastick, Mrs. Vernon and/or Ms. Wickes. Other disciplines are exempt from this policy. Fees for festival participation are in addition to regular annual class fees. All festival candidates are by invitation only.

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### Recital

All students, with the exception of Creative and Adult Ballet perform in the year-end recital. Students are expected to attend all classes and rehearsals, including, but not limited to the Dress Rehearsal and Technical Rehearsal (schedule to be determined). Students who do not attend all scheduled rehearsals may not be allowed to perform. Also, if more than one performance is scheduled, students must attend all scheduled performances.

### Uniform Requirements

Please visit Ellsweat at 3180 Harriet Rd (250-721-5356) to purchase your uniform. Uniform components can also be purchased at Toes and Taps Dance Shoppe at 1733 Cook Street (250-480-0017). It is important to have your dancer with you when purchasing leotards and ballet slippers to ensure an optimum fit. See below for uniform requirements:

<b><u>Pacific Dance Centre Uniform Requirements 2018/19</u></b>			
<b>Class</b>	<b>Leotard</b>	<b>Socks/ Tights</b>	<b>Slippers</b>
Pre-Primary & Primary 1	Pink, short-sleeved Mondor	Socks	Leather full-sole ballet slipper
Primary 2	SoDanca Lilac tank (SL-07)	Socks	Leather full-sole ballet slipper
Grade 1	Sunset Coral Motionwear cami	Socks	Leather full-sole ballet slipper
Grade 2	Iris Motionwear cami	Tights	Canvas split-sole slippers
Grade 3	Vivid Rose Motionwear cami	Tights	Canvas split-sole slippers
Grade 4	Cobalt Motionwear cami	Tights	Canvas split-sole slippers
Intermediate Foundation	Raspberry Motionwear cami & Black Motionwear cami	Tights	Canvas split-sole slippers & Pointe shoes

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Advanced Foundation	Navy Ainsliewear 101P & Aubergine Ainsliewear cami	Tights	Canvas split-sole slippers & Pointe shoes
Advanced 1	Navy Ainsliewear 101P & Dark purple Ellswear cap-sleeve (to be fitted in store)	Tights	Canvas split-sole slippers & Pointe shoes
Advanced 2	Black cami & leotard of student's choice	Tights	Canvas split-sole slippers & Pointe shoes
Contemporary (both levels)	Student's choice of leotard and black fitted shorts (stretchy)	Convertible Tights	Foot Undies, Half-sole foot cover or bare feet
Boys (All levels)	White, short-sleeved leotard	Black shorts & white socks	White slippers (leather/canvas according to level)
<p><b>All levels:</b> Hair to be gelled and hair-sprayed into a proper ballet bun with invisible hair net &amp; pins. No bun warmers. Bangs pinned back. Short hair (above jaw line) to be pulled off face and held back in high pigtails. No jewelry, including: Dangly earrings (studs allowed), necklaces, watches or bracelets (unless worn for religious purposes)</p>			



PACIFIC DANCE CENTRE